

## NFTech Legal Fee Scale

The Firm is committed to providing transparent and accessible legal services. This fee scale sets out the Firm’s legal fees for all immigration advice and services that the Firm is authorised to provide under its registration with the Immigration Advice Authority at Level 1.

All work is undertaken on a fixed fee basis unless otherwise stated.

All fees quoted are exclusive of VAT. The Firm is not currently VAT registered, and therefore VAT will not be added to the fees listed below.

### **Consultation Fees**

<b>Consultation Type</b>	<b>Legal Fees (£)</b>
Initial free conversation up to 15 minutes	Free of charge
Consultation up to 60 minutes	£250

The Firm offers an initial free conversation of up to 15 minutes to prospective clients. This is intended to provide a brief overview of the client’s issue, confirm whether the Firm can assist, and explain the next steps. No detailed legal advice is provided during this initial conversation.

All consultations are meetings designed to obtain a full understanding of the client’s circumstances and provide tailored legal advice.

During the consultation, the Firm’s adviser will:

- Obtain detailed instructions and review the client’s circumstances.
- Consider relevant immigration legislation, Home Office policies, and applicable case law.
- Advise on available immigration options and likely prospects of success.
- Provide a clear cost–benefit analysis.
- Explain the Firm’s professional duties and the scope of any proposed work.

The client will have sufficient opportunity to ask questions and seek clarification before the consultation concludes.

### **Consultation Fee Credit:**

Where a client instructs the Firm to proceed with the immigration application discussed during a paid consultation, the consultation fee will be credited toward the fixed fee for that application.

## Fixed Fee Schedule

### Business Immigration Applications

Application Type	Legal Fees (£)
Skilled Worker Visa	£1,700
Sponsor Licence Applications	£5,000 (Small Sponsor) £7,000 (Large Sponsor)
Intra-Company Transfer Visas (extensions)	£1,700
Global Business Mobility Visa	£2,500
Innovator Visa	£3,000
Temporary Worker Visa (T5)	£1,500
Representative of an Overseas Business Visa (extensions)	£2,500
Graduate Visa (Post-Study Work Visa)	£1,500
High Potential Individual Visa	£3,000
UK Expansion Worker Visa	£2,500
Global Talent Visa	£3,000
Sole Representative Visa (extensions)	£2,000
Youth Mobility Scheme Visa	£1,500
Settlement (Indefinite Leave to Remain)	£2,500
Business Visitor Visa	£1,200
Health and Care Worker Visa	£1,700

### Private Immigration Applications

Application Type	Legal Fees (£)
Visitor Visa	£1000
Spouse/Partner Visa	£2,000
Fiancé(e) Visa	£2,000
Parent Visa	£2,000
Child Visa	£2,000
Indefinite Leave to Remain (ILR)	£2,500
British Citizenship (Naturalisation/Registration)	£2,000
Student Visa (Tier 4)	£2,000
Ancestry Visa	£2,500
EU Settlement Scheme (Settled/Pre-Settled Status)	£1,250
Returning Resident Visa	£1,500

### Certificate of Sponsorship (CoS) and Visa-Related Tasks

Task	Typical scope	Legal Fees (£)
Request allocation of undefined CoS	Business need assessment, supporting rationale, submission and response to routine Home Office queries	£350 (single or annual cluster CoS requests)

Request defined CoS	Role and SOC code review, justification drafting, submission and outcome tracking	£350 per worker
Assign CoS – Skilled Worker (straightforward)	Eligibility and salary confirmation, CoS assignment, detailed CoS summary to HR	£500 per worker
Assign CoS (complex/Senior Specialist/Intra-group)	Eligibility analysis, group structure review, CoS assignment, structuring advice note	£750 per worker
Expedited / priority CoS request (add-on)	Suitability assessment, drafting representations, preparing and submitting priority request	Add-on £250 on top of core CoS work
Curtailment/cessation report	Review circumstances, advise on timing and risk, draft SMS report	£500

### Routine Licence Management

Task	General scope	Legal Fees (£)
Report changes of company address	Document review, evidence advice, SMS submission and follow-up	£350
Report changes of company name (no structural change)	Advice on implications, Companies House review, SMS update and queries	£350
Report changes of key personnel (Level 1/2, Authorising Officer)	Suitability advice, ID and evidence collation, SMS submission, duties briefing for new users	£350
Report changes of ownership/major shareholding	Initial assessment, advice on need for new licence, strategy note, SMS reporting	£350 (higher if complex group structure)
Report establishment of new branch or site	Licence structure review, advice on adding sites, SMS update and follow-up	£350 (higher if complex group structure)
Routine sponsored worker change (e.g. salary, hours, location)	Compliance assessment, justification drafting, SMS reporting	£200 per worker
Annual sponsor licence “health check”	Desktop review of SMS records, key personnel, right-to-work processes, written action plan	£800 (Small Sponsor) £1,200 (Large Sponsor)

## **Clarification of Fixed Fee – Inclusions and Exclusions**

### **Fixed fee includes:**

- All consultations and communications with the client (in person, by phone, video conference, or in writing) with the client and relevant third parties.
- Consideration of the client's circumstances and eligibility for the relevant immigration category.
- Preparation, review, and submission of applications and supporting documentation to the Home Office or other relevant authorities.
- Drafting and submission of legal representations where required.
- Basic photocopying, document collation, and standard postage costs within the UK.
- Updating the client throughout the progress of the application and providing advice on any relevant next steps under Level 1 permissions or outlining a need for referral where the further work is not permitted under Level 1.

### **Fixed fee does not include:**

- Home Office application fees, Immigration Health Surcharge (IHS), or any other government or third-party charges.
- Fees for translation or interpretation services, or certified or sworn translations.
- Courier, special delivery, or international postage charges.
- Costs of disbursements such as expert reports, medical assessments, or police certificates where relevant.
- Any additional work arising from changes to immigration rules, client circumstances, or additional requests from the Home Office after submission.

### **Important Note:**

The fixed fee includes routine requests from the Home Office for minor additional documents or clarifications directly related to the original application. However, significant additional work or multiple rounds of further evidence submissions will be charged at an hourly rate of £250.

### **Financial Hardship Consideration**

In cases of genuine financial hardship, the Firm may, at its sole discretion, offer a reduced fee for limited matters. Any such reduction is assessed on a case-by-case basis and is not guaranteed.

### **Withdrawal of Instructions:**

If a client decides to withdraw instructions part-way through a matter, the Firm will charge for work reasonably undertaken up to the point of termination.

Where a fixed fee has been agreed, any refund due will be calculated by reference to the application stage and the work completed. Work undertaken will be calculated at an hourly rate of £250 and any unused portion of the fixed fee will be refunded.

Once an application has been fully prepared and submitted to the Home Office, the fixed fee will be considered fully earned.